

August 5, 2015 Joint Workshop between the Village Board, Planning Board and Zoning Board of Appeals held at 8 Banta Street, Room 412, Phelps, New York.

Present:	Mayor: Jim Cheney Trustee: Howard Hughson	Trustee: Brian Hemminger Trustee: Greg DeRuyter
Also Present:	Planning Chair: Randy Scott Member: Michael Cheney	Member: Mike Blair
Also Present:	ZBA Chair: Pat Hemminger Member: Dave Clark	Member: Denise Schlossnagle Member: Dennis King
Also Present:	Clerk/Treasurer: Jill Seifert	Code Enforcement Officer: Jim Murphy

Mayor Cheney opened the workshop at 6:00 p.m.

The purpose of this workshop is to discuss the editorial analysis generated from General Code during the recodification process. General Code provided 47 pages of questions with suggested revisions/decisions; the Boards reviewed these pages, discussed and made appropriate decisions. The following are some of the highlights and requests made by the Boards:

- Pg 7 – Penalties – update penalties code wide to contain a minimum & maximum allowed by NYS; make sure that the wording contains “shall or will” and not “may or can” as we have had issues in the past of the court system not imposing our penalties.
- Pg 8 – Fees – the Board requests that our current fee schedule be compared to other nearby municipalities and updated to include all fees referenced in the code. This will facilitate changing/reviewing the schedule on an annual basis without having to update the code book. The following were noted as fees that need to be added to the schedule with a notation added to the code of “Contained within the fee schedule”; license fee, peddlers permit fee, public access fee, sewer application fee, unattached accessory structure fee.
- Pg 30 & 39 - Contact Engineer Glenn Thornton to request his input on the Sewer and Water Chapters of the Code.
- Pg 36 - Contact Town Assessor’s office requesting clarification regarding Taxation Exemptions.
- Pg 38 – Chapter 160 Vehicles & Traffic – John Storer needs to review. John & Ken to work on Parking.
- Pg 39 – Weapons - Board requests Jill to look for a sample definition of weapons and sample code for the same.

Jill to return marked up editorial analysis to General Code by August 28th. With no further comments regarding the Code Project; Mayor Cheney indicated that the Historic District & Structures Commission has a vacancy that needs to be filled. The workshop was closed at 8:30 p.m.

Respectfully submitted,

Jill K. Seifert,
Clerk/Treasurer