

Present: Mayor: James Cheney
Trustee: Brian Hemminger Trustee: Greg DeRuyter
Trustee: Howard Hughson Trustee: Joe DeBrock

Also Present: DPW Superintendent: Ken McAllister; Clerk/Treasurer: Jill Seifert; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; Police Chief: John Storer & Fire Chief: Ron Nieskes.

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

REPORTS:

Police:

1. November reports – No questions.
2. December schedule.
3. Parking Code – Discussion followed; including maps provided by Brian; lack of signage addressed by Ken and legality of removing Parking from the Vehicle & Traffic code chapter. Ken and John will start a list of what parking should be allowed and where.
4. Mary Street Water Tower Property - Per John; his County contacts indicate that the proposed increase in radio coverage is a “VDoc” site not a full strength simulcast site. This is suppose to bring better reception but it is not connected to the new county system but it “should” work. In his opinion, this is not what we want. Mayor Cheney requests that Jill contact Carla at Ontario County Planning to confirm that someone from the communication consultant, Harris would be attending the upcoming meeting on December 18th.

8 Banta Street:

1. Access Control – Janie’s login is set up with access to the doors and schedules only; due to other obligations she hasn’t been trained as of yet.
2. Game Room and Office Flooring quote – Received a second quote from B&B Binding; the cost for the flooring and the labor is substantially less than Denisi Flooring’s original quote. B&B Binding has confirmed that all products; theirs and Denisi’s are Class 1 suitable for commercial usage. Denisi provided a secondary quote; decreasing the total amount from \$8,000 to \$5,000; substantial decrease in the amount of installation labor and requesting Village staff to remove and reinstall all furniture. Board requests that Jill get further information regarding specs to insure we are looking at comparable products and then for Ken and she to make an informed decision.
3. Hallway cleaning and sealing quotes – The quotes remain in Janie’s hands.
4. Village Meeting Room Remodel – Per last month’s questions; this project was not included in the budget; although there is money allocated for a generator in A1620.2* that could be used or the Board can approach the Preston Foundation for funding, the Board has no objections to an application being filed with the Foundation. Leah provided a cost comparison of flooring for the proposed project; after a brief discussion by the Board and recommendation by Ken, it was decided to go forward with the product with the 10 year warranty and ease of damage replacement, additional quotes needed per our procurement policy. DPW crew will remove carpeting prior to installation of new flooring.

DPW:

1. November report: no questions.
2. Proposed Town Barns – Ken met with Town Officials; they would like us to consider allowing a 6” “water main” from the curb stop on Clifton Street to the building without the code required meter pit. In addition, they would like both the fire suppression and potable water to be served from the same line; any water for the fire suppression system would not be metered. Discussion followed regarding the possibility of this becoming a dedicated line, adding a hydrant etc. Ken indicated that he has a call into NYS DOH; the Board will wait for DOH’s comments before making any decisions. Brian indicated that it looks like Engineer Glenn Thornton did a good job reviewing these plans for us, had pertinent questions for the Towns’ engineer.
3. Downtown Decorative Poles – during the Christmas decorating season, Ken noticed that the condition of the light poles are deteriorating. They are roughly 10 years old now; Jim will look into the warranty information.

Wastewater:

1. November report: no questions. The motors are back, impellers installed, aerator is on site and we have to coordinate/schedule the pump changes with the electricians.

Water:

1. November report: no questions.

Crooked Bridge Park:

1. Nothing to report.

Redfield Park:

1. Disassemble of heating/water system is complete; come spring a 40 gallon electric hot water tank will be installed. Miscellaneous plumbing needed at that time.

- Code Enfmt: 1. November reports: no questions. Jim indicated that his email is working again. 5 Ontario Street is scheduled for inspection. Briefly discussed violations for leaves and brush at the curb; fall leaf pickup was from October 20th thru November 26th.
- Fire Department: 1. November report: no questions. Elections are upcoming Wednesday, December 10. Ron indicated that he has been awarded a \$10,000 reimbursement grant; the expenses will be paid out of the applicable line item, Jim, Jill and Ron to handle the particulars.
- YP&R Comm: 1. Hometown Christmas Celebration – well attended; 128 photos taken with Santa, up from last year. Having Mary, with Jen’s help, organize these events is working well. Thank you notes to be sent.
- Treasurer Rpt: 1. November report: no questions. Per Jill’s discussion with other Village Clerks; a resolution is sufficient to increase the budgets as shown:

RESOLUTION #15 - 2014

The following resolution was offered by Trustee Hemminger, 2nd by Trustee DeRuyter at the Board Meeting on December 8, 2014:

Resolution Authorizing the Increase of the 2014-2015 Budget for Village of Phelps General Fund:
WHEREAS, THE Board of Trustees wishes to increase Appropriated to Reserves – Revenue (A511R) and Appropriations – Expenses (A522R) \$9,340.00 for the purpose of funding benefits payable;
WHEREAS, funds are allocated and available for such purpose in this Reserve Fund;
NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Phelps authorizes as follows:

- 1. That the Treasurer of the Village of Phelps be, and he/she hereby is, empowered to increase the 2014-2015 Budget for the General Fund.

The following vote was taken:

	<u>AYE</u>	<u>NAY</u>
Trustee: Joe DeBrock	XX	_____
Trustee: Brian Hemminger	XX	_____
Trustee: Greg DeRuyter	XX	_____
Trustee: Howard Hughson	XX	_____
Mayor: Jim Cheney	XX	_____

Motion carried.

RESOLUTION #16 - 2014

The following resolution was offered by Trustee DeBrock, 2nd by Trustee Hughson at the Board Meeting on December 8, 2014:

Resolution Authorizing the Increase of the 2014-2015 Budget for Village of Phelps Sewer Fund:
WHEREAS, THE Board of Trustees wishes to increase Appropriated from Fund Balance – Revenue (G599) and Appropriations – Expenses (G522) \$60,000.00 for the purpose of funding additional, unanticipated contractual expenses relating to repairs and maintenance at the Sewer Plant;
WHEREAS, funds are available for such purpose in the Sewer Savings Account;
NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Phelps authorizes as follows:

- 1. That the Treasurer of the Village of Phelps be, and he/she hereby is, empowered to increase the 2014-2015 Budget for the Sewer Fund.

The following vote was taken:

	<u>AYE</u>	<u>NAY</u>
Trustee: Joe DeBrock	XX	_____
Trustee: Brian Hemminger	XX	_____
Trustee: Greg DeRuyter	XX	_____
Trustee: Howard Hughson	XX	_____
Mayor: Jim Cheney	XX	_____

Motion carried.

- Minutes: 1. Minutes of the November 10, 2014 Regular meeting – Motion by Trustee DeRuyter, 2nd by Trustee Hughson, and carried with Trustee DeBrock abstaining, to accept the minutes as presented.
- 2. Minutes of the November 24, 2014 Planning Board meeting – For information only.

Correspondence:

- 1. Time Warner Cable – 11/19/14 & 12/03/14 - Station & technical changes.
- 2. Phelps Community Historical Society News – December, 2014.
- 3. Received a letter from Chris Tiffany on behalf of the Phelps Community Historical Society requesting a resolution to allow two highway-grade signs to be installed at Methodist Park and at the Phelps Arts Center designating these as historically significant to the Village. The Board referred the matter to Jim Murphy to consult the sign code and to Ken for placement

suggestions. The Board also requested that Jill ask Chris to contact the owners of the two properties for their support.

New Discussion:

1. Medical Insurance – Received information regarding the 2015 rates; if we stay with the current high deductible plan the total increase will be roughly \$2,360, a plan with a lesser percentage of coverage, would be an increase of roughly \$1,160 saving the Village less than \$1,200.

Old Discussion:

1. Status of easement with residents on Clifton Street.
2. Code Enforcement – Municipal agreement.
3. Change Resthaven law to no parking.
4. Lions Club- Kitchen naming.

Transfers: Motion by Trustee DeRuyter, 2nd by Trustee Hughson and unanimously carried to make the following transfer.

To:	From:	Amount:
F9010.8	F1990.4	\$1,925.00
G9010.8	G1990.4	\$2,895.00
A9015.8	A3120.4	\$ 336.00
A9010.8	A1990.4	\$6,537.00

Vouchers: Motion by Trustee DeBrock, 2nd by Trustee Hughson to pay the vouchers as presented and unanimously carried to pay the following vouchers.

Abstr#7	General	Ck # 13802	In the amount of:	\$ 2,292.26
Abstr#7	Water	Ck # 10823	In the amount of:	\$ 38.00
Abstr#7	Sewer	Ck # 11319	In the amount of:	\$ 1,226.89

Abstr#7-1	General	Ck #'s: 13803 - 13837	In the amount of:	\$ 75,941.23
Abstr#7-1	Water	Ck #'s: 10824 – 10831	In the amount of:	\$ 9,607.50
Abstr#7-1	Sewer	Ck #'s: 11320 – 11340	In the amount of:	\$ 59,431.04

Adjournment: 8:50 PM: Motion by Trustee DeBrock, 2nd by Trustee Hughson to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer