

Present: Mayor: James Cheney
Trustee: Brian Hemminger Trustee: Joe DeBrock
Trustee: Howard Hughson Trustee: Greg DeRuyter

Also present: Clerk/Treasurer: Jill Seifert; DPW Superintendent: Ken McAllister, Deputy Clerk/Treasurer: Melissa Westfall; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; Police Chief: John Storer & Fire Chief: Ron Nieskes.

Public: BJ Hicks, Maryanne Gier & Michael Cheney

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

REPORTS:

Police: 1. January reports – No questions; John briefly discussed street sign & hydrant marker vandalism in the Park, William, Pleasant, Chestnut neighborhood; Park Street & Park Place street sign completely gone, others twisted. John also indicated that it is happening in the Town; Maryland and Bohner Roads. Looking to place surveillance equipment and press charges.
2. February schedule.
3. Court fees - None.

8 Banta Street: 1. Received a request from PCC Executive Director, Janie Burgess, to authorize closing the building on Saturday, March 5, 2016 at 5pm for the Casino Night Fundraiser, beer and wine will be served. Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried to authorize said closing and alcohol consumption.
2. LED lighting proposal submitted from EnerPath Services – the quoted savings per year appear inflated and the cost of the project, including prevailing wage rates, is prohibitive. The Board agrees that we will pass on this proposal.
3. Janie passed along a request from a group of GW Lisk employees who currently use the fitness center when they get out of work at 2 a.m.; they would like to be able to use the gym to play basketball at that time. This would require someone having a fob to enter the building and the ability to disarm the building. The Board indicated that as in past situations; if it is a PCC sponsored function with a responsible member of the community involved, they are not opposed to this. If PCC decides to move forward with this request; Chief Storer and the Ontario County Sheriff's office would need to be made aware of the use of the building at this odd hour.
4. Ken reported that all the emergency lighting that was lacking in the building has been installed; existing fixtures were replaced with applicable combination units so that everything is of the same vintage, LED and battery style. Jim Murphy has issued a certificate of compliance regarding the same. Ken and Rich will be working on work orders in the Bright Beginnings Early Learning Center on Thursday 2/18 and Friday 2/19 per Kelli's scheduling request.

DPW, WWTP & Water:

1. January report: no questions. Ken indicated that we had a power unit failure at the Transfer Station and that for \$2,000 he can order another unit equipped with a quick coupler and plug (instead of hard wired) to have on hand, would be up and working in minutes. The 100% redundancy is well worth the price.
2. Intermunicipal Agreement - Jim discussed the proposed agreement for street sweeper services from the Village of Clifton Springs; \$10,000 per year for six years for at least 7 monthly visits each year. Trustee Hemminger expressed his concerns; feels that the amount is way too much money, he thought the numbers were coming in at \$10,000 - \$15,000 total for a 5 year contract for street sweeping 3-4 times each year. Jim indicated when he worked the numbers the labor alone for a seven visits per year would be roughly \$3,500, that isn't taking into account the equipment itself, fuel, insurance etc. While he is all about the intermunicipal cooperation, Brian doesn't feel the service justifies the cost proposed, requests that Ken gather numbers if we contracted with someone to do the same. He would also be okay with half the money for half the visits.
3. Tractor Insurance Claim – Following Jill's conversation with Mike from Selective; the initial claim check was for an incorrect lesser tractor model, an additional check was issued bringing the total on the claim to \$8,110. \$1,200 in salvage value will also be coming in the future.
4. Briefly discussed the lack of licensed WWTP operators available to choose from off the county's list; Jim and Ken are thinking of looking at applications we have taken in over the last year and contacting applicants to judge their possible interest in the WWTP position; offering training to the right candidate.

Redfield Park: 1. Nothing to report.

Crooked Bridge Park:

1. Nothing to report.

Code Enfmt: 1. January reports: no questions. Jim reported that he had met with Scott Lord and Debbie Fisher regarding 120 Main Street; feels that we are all on the same page about what is allowed in that zone and what the process is for variances. Cornerstone Outdoor Services is planning on renting 4 North Newark Street from Ray Howard and subletting parts of the building; will be painting the building, installing an overhead door to bring equipment in and out, using the pole barn on the property for storage etc. Mayor Cheney indicated that Generation Bank’s representative Harry Bennett had contacted him regarding the land between his properties at 3 Church and 91-95 Main, per his deed other than a strip of about 1 foot behind his property on Main, the alleyway is listed as a public alleyway.

Fire Department:

1. January report – No questions. Ron indicated that the SCBA packs have been ordered, they will not be put into service until all training is complete. Brian informed the Board that the Fire Department is interested in giving the Gator to the Village to be included as Village owned equipment, after a brief discussion the Board will pass on owning this piece of equipment. Ron reported that the Phelps Fire Department, Inc. Board is in a transitional phase.

YP&R Comm:

1. Rehire Alyssa Bedient as a recreation assistant to work Easter Eggstravaganza only. Greg indicated that this is not needed; the event is small and has always been handled by Mary with the help of a few volunteers. Jill questioned who would be purchasing the supplies on the Villages behalf now that Mary is gone. Per Greg, Sarah Hamilton will be running that through the BDTC and we will reimburse accordingly.
 2. Greg submitted a “Summer Recreation Director” job description to help with moving forward on hiring Mary’s replacement. This will be used internally as the actual job title of “Recreation Leader” is from Ontario County. Greg requested we advertise the position in the February 18th edition of The Merchandiser with a response deadline of February 26th.
 3. YPR proposed contract with BDTC - The Board is okay with the document Greg provided, outlining Sarah and BDTC handling the yearlong events. He will update the service period to correspond with the Village’s fiscal year of June 1st to May 31st, add signature and date lines and present to BDTC for their approval prior to the Village signing.

Treasurer Rpt:

1. January report – Board requested Jill to look into the total quantity of water billed vs. the total quantity purchased from the Village of Newark.

Minutes:

1. Minutes of the January 11, 2016 Regular meeting – Motion by Trustee Hemminger, 2nd by Trustee Hughson, and carried accepting the minutes as presented.
 2. Minutes of the January 18, 2016 Zoning Board of Appeals Meeting – for information only. Mayor Cheney requests that the Clerk’s office review the minutes from when the most recent zoning changes were discussed, specifically the C-2 district and apartments above store fronts.
 3. Minutes of the January 21, 2016 Special meeting – Motion by Trustee DeBrock, 2nd by Trustee DeRuyter, and carried accepting the minutes as presented.
 4. Minutes of the January 25, 2016 Planning Board Meeting – for information only.

Correspondence:

1. Time Warner Cable – 01/20/16 & 02/03/16 - Station & technical changes.
 2. Ontario Pathways – Winter 2015 – 2016 Newsletter.
 3. Annual Tax Exemption Paperwork – Motion by Trustee DeRuyter, 2nd by Trustee Hughson and carried, authorizing Clerk / Treasurer Seifert to sign on the Village’s behalf, retaining the current exemptions.

New Discussion:

1. 2016 Fire Contract with the Town – Two year contract approved at the 01/11/16 Town Board meeting; contains an increase from \$.72 per assessed value to \$.74 for both years. Motion by Trustee DeBrock, 2nd by Trustee DeRuyter and unanimously carried authorizing Mayor Cheney to sign the contract on the Village’s behalf.
 2. Budget Schedule – The Board scheduled the Budget Workshop for Monday, March 7th at 5:30 pm.

Old Discussion:

1. Crosswalk at PCC/Old Mill.
 2. Parking Code.
 3. BDTC Room Rental – Greg reviewing.

Transfers:

None.

Vouchers:

Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried to pay the following vouchers as presented.

Abstr#09	General	Ck #'s: 14514 – 14565	In the amount of:	\$ 53,744.60
Abstr#09	Water	Ck #'s: 10984 – 10994	In the amount of:	\$ 22,200.88
Abstr#09	Sewer	Ck #'s: 11569 – 11585	In the amount of:	\$ 22,047.14

Adjournment: 8:25PM: Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer