

Present: Trustee: Brian Hemminger Trustee: Greg DeRuyter
Trustee: Howard Hughson Trustee: Joe DeBrock

Absent: Mayor: James Cheney

Also Present: Clerk/Treasurer: Jill Seifert; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; Police Chief: John Storer & Fire Chief: Ron Nieskes. DPW Superintendent: Ken McAllister & Deputy Clerk/Treasurer: Melissa Westfall (7:18pm).

Public: Walter Romriell, Life Scout & John Canne.

Trustee Hemminger opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

Trustee Hemminger welcomed Walter Romriell & John Canne to the meeting; Mr. Canne indicated that Walter is working towards a merit badge and attendance of this meeting was a requirement.

REPORTS:

Police: 1. January reports – No questions.
2. February schedule.

Wastewater: 1. January report: no questions; Adam reports that ice build up on the trickler continues to be an issue requiring frequent removal of said ice. Ken and Adam are discussing this and looking into adjustments to prevent this in the future.
2. Sewer unit decreases – for Boards information only.

Water: 1. January report: no questions.

Crooked Bridge Park:

1. Nothing to report; Greg indicated that he is including money for work on the Memorial Garden in the 2015-2016 Budget, a meeting should be held to discuss this further.

Redfield Park: 1. Nothing to report.

Code Enfnt: 1. January report: no questions. Jim indicated that the new home at 62 Church Street is almost complete.
2. Smart phone – Jim was going to include in his 2015-2016 budget request a smart phone to enable him to access NYS Building Code and Village Code online. Per Melissa's investigation Jim's line is eligible now for an upgrade including a free smart phone, the additional fee would be \$20 per month for the data plan. The Board has no objection to implementing this change within this budget year.

Fire Department:

1. January report – No questions. Ron indicated that it has been quiet; thankfully. Greg asked how the younger, less experienced volunteers were doing following the fatalities, if any had quit the Department. Ron indicated that everyone has remained active; the true test will be during the next fatal incident.
2. Hydrants – The Department is out this evening shoveling around the hydrants following an extended period of snow fall; this issue has been in the news lately, Ron requested that residents be asked to clear the hydrants in their neighborhoods. The Board requested Jill to post this information on the phelpsnyc website and publish in the Merchandiser.

YP&R Comm: 1. Upcoming events – Easter Egg Hunt and a Roller skating party. The Commission wants to purchase a Santa throne and discontinue using the Sauerkraut Weekend Courts thrones; Mary will be looking into this purchase.

DPW Superintendent McAllister and Deputy Clerk/Treasurer Westfall joined the meeting.

Treasurer Rpt: 1. January report: Greg questioned the amount of water penalties (F2148), it is over budget. Jill responded that penalties are increasing as property owners allow their water bills to remain unpaid now that we have discontinued water shut offs. The budget number must have been too low as we still have one quarter, the April 1st billing to penalize.
2. Budget Schedule – The Board scheduled the Budget Workshop for Wednesday, March 18th at 5:00 pm.

Minutes: 1. Minutes of the January 12, 2015 Regular meeting – Motion by Trustee DeBrock, 2nd by Trustee DeRuyter, and unanimously carried, accepting the minutes as adjusted.

8 Banta Street:

1. Access Control – Met with Janie last week; password needed to be updated, Jill to train her this week.

2. Master Key System – Lou from Doyle Security completed multiple conversions of rooms to the new system; only a handful left to do. Joe questioned when the remaining were scheduled to be completed; Jill indicated she would be updating the room list to come up with an accurate listing of what remains prior to contacting Doyle again. New keys were distributed to current key holders of applicable rooms and signatures obtained.
3. Hallway cleaning and sealing quotes – Moving forward with lowest quote; Janie has call into the vendor.
4. Village Meeting Room Remodel – Received a painting quote from Clingerman; need to discuss with Ken. Ordering miscellaneous materials in and stock piling the same for when the project starts. Jill checked with B&B Binding regarding lead time for the flooring; it is a stock item at the distributor and they receive deliveries Mondays and Thursdays
5. BDTC Room Rental – briefly reviewed Mayor Cheney & Jeff Graff’s emails regarding this; the Board tabled the discussion until the March meeting due to Mayor Cheney’s absence.

DPW:

1. January report: no questions. Ken reported that the majority of time currently is being spent on snow removal and repairs to snow removal equipment.
2. Transfer Station Annual Report – Report provided to the Board. Discussed setting up a reserve account to contain the “net gain” surplus that is building, this should include the total amount from the time the new system went into place, \$13,246.36. Jill to discuss with Mayor Cheney and NYCOM or Comptrollers Office. Ken indicated that the electronic recycling continues to be a timeliness issue with Ewaste.
3. Dirty Water Complaints – Jeff & Elaine Erb (11Chestnut) have expressed their concern over the riled up water in their neighborhood. Ken is running the hydrant towards the end of Church Street in order to prevent the line from freezing like it did last winter; currently he has decreased the volume of the flow hoping to diminish the residual discoloration. Briefly discussed different options of dealing with the issue including insulating the water line which is in the deck of the bridge, the Board requested that Ken continue to investigate a more permanent solution. Emails and neighborhood letter (mailed 02/06/15) provided to the Board.

Correspondence:

1. Time Warner Cable – 01/21/15 & 02/04/15 - Station & technical changes.
2. Phelps Community Historical Society News – January/February 2015.

New Discussion:

1. Public Officials Non-Monetary Suit Defense Costs Endorsement – following a brief discussion regarding Frank Stowell’s (Anderson-VanHorne) email it was decided to forgo the additional premium for something that we have never had a claim filed on. Jill to contact Frank.

Old Discussion:

1. Status of easement with residents on Clifton Street.
2. Code Enforcement – Municipal agreement.
3. Change Resthaven law to no parking.
4. Lions Club- Kitchen naming.
5. Chris Tiffany – Historical Signs; nothing further.
6. Parking Code – Greg reminded Ken and John that this is in their hands presently.
7. Ground water issue on Kathlyn Avenue.

Transfers:

Motion by Trustee DeRuyter, 2nd by Trustee Hughson and unanimously carried to make the following transfers:

To:	From:	Amount:
A9050.8	A5110.1	\$1,000.00
A1910.4	A1990.4	\$1,340.00
F1910.4	F 1990.4	\$ 448.00
G1910.4	G1990.4	\$ 448.00

Vouchers:

Motion by Trustee DeRuyter, 2nd by Trustee DeBrock to pay the vouchers as presented and unanimously carried to pay the following vouchers.

Abstr#8-1	General	Ck # 13896	In the amount of:	\$ 2,940.00
Abstr#8-1	Water	Ck # 10842	In the amount of:	\$ 21,918.05

Abstr#9	General	Ck #'s: 13846 & 13927 voided; 13897 - 13939	In the amount of:	\$ 55,768.73
Abstr#9	Water	Ck #'s: 10843 – 10854	In the amount of:	\$ 16,376.57
Abstr#9	Sewer	Ck #'s: 11356 – 11370	In the amount of:	\$ 17,493.99

- 7:50 PM Motion by Trustee Hemminger, 2nd by Trustee DeRuyter and carried to go into Executive Session to discuss a possible litigation issue. Clerk/Treasurer Seifert, DPW Superintendent McAllister, and Deputy Clerk/Treasurer Westfall were included.
- 7:56 PM Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried to come out Executive Session.

Motion by Trustee DeRuyter, 2nd by Trustee DeBrock and carried to prevent the potential litigation from going forward, the Board offered to pay Becker Body & Paint an amount not to exceed \$1,500.00 to settle any and all potential claims against the Village in this matter, and that the resident will sign an agreement stating such.

Adjournment: 8:01 PM: Motion by Trustee DeBrock, 2nd by Trustee Hughson to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer