

Present: Mayor: James Cheney
Trustee: Brian Hemminger Trustee: Greg DeRuyter
Trustee: Howard Hughson Trustee: Joe DeBrock

Also Present: DPW Superintendent: Ken McAllister; Clerk/Treasurer: Jill Seifert; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; & Fire Chief: Ron Nieskes.

Public: Stephanie Knobel, Mike Cooper & Keagen Poole.

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

Mayor Cheney invited Stephanie to address the Board. Stephanie Knobel and Mike Cooper live at 9 Kathlyn Avenue, which she purchased in 2000. There has been a ground water issue at this property that has been steadily increasing each year, since 2007 she has had a company, Everdry working on the problem. Currently, there are 4 crocks in the basement, one in each corner, 2 pumps per crock discharging water thru a 4 inch line that runs to Rockefeller's fields to the North of her property. Roughly \$25,000 has been spent with Everdry and purchasing a generator. They are appealing to the Village for any suggestions to help their situation. Ken has been to the property and acknowledges that a ground water problem does exist, he has looked at the elevation of the storm drain on Route 88, and unfortunately water does not run uphill. Mayor Cheney indicated that the Village cannot improve private property; is there anything we can do prior to the water reaching the property? Ken indicated that you would need an engineer to determine that; when NYS improved Route 88 the blasting accentuated water problems that were already in the neighborhood, that entire area of the Village is on rock. The Board agrees to have Mayor Cheney contact Engineer Glenn Thornton and either he or Jill will contact Stephanie. Trustee DeRuyter voiced concerns if we try to create a void will this then transfer the problem to another property. Stephanie and Mike thanked the Board for their consideration and left the meeting.

REPORTS:

Fire Department:

1. December reports – No questions. Mayor Cheney commended the Department's handling of 3 fatal accidents within the recent weeks. Ron indicated that he would be leaving the Board Meeting to attend a debriefing/critique which is being conducted at the Fire Station this evening. Following the accident of last Saturday; often after this much tragedy, the less experienced volunteers will leave the Department, he wants to be sure that all responding members have the support they need.
2. Annual report – total responses up from 182 in 2013 to 194 in 2014.
3. 2015 Officers Appointment – List of Proposed/Recommended Fire & Ambulance Officers and Boards provided – Motion by Trustee Hemminger, 2nd by Trustee DeBrock and unanimously carried approving Mayor Cheney's appointment of the following Line Officers for 2015:
 - Ron Nieskes – Fire Chief
 - Tim DeBaere – 1st Assistant Fire Chief
 - Gene Walters – 2nd Assistant Fire Chief
 - Matt Eldridge – Captain
 - Don Phillips – Senior Lieutenant
 - Brandon DeBaere – Lieutenant
 - Brendon Walters - Lieutenant

Police: 1. December reports – No questions. Chief Storer will be out of the Village on a personal matter from 1/13 – 1/15.
2. January schedule.

8 Banta Street:

1. Access Control – no update.
2. Game Room and Office Flooring – Completed 1/7/15. Ken indicated that despite the installers' initial assurance that furniture could be left in the room and moved side to side; the DPW crew ended up moving the majority of the office and computer room contents. He would request that the PCC Board, Staff and Volunteers be more involved with further renovations; Mayor Cheney provided PCC Board Member Chris Malchoff's name as Ken's contact to facilitate this in the future.
3. Hallway cleaning and sealing quotes – The quotes remain in Janie's hands.
4. Village Meeting Room Remodel – Mary Preston Foundation has authorized a \$20,000 grant for this purpose; they require a signed contract along with paid receipts prior to reimbursing. Motion by Trustee DeBrock, 2nd by Trustee DeRuyter and carried authorizing Mayor Cheney to sign the contract on the Villages' behalf. Ken will be the "General Contractor" for the project, after a brief discussion regarding timing; not knowing what he will find once demolition begins etc the Board feels that room should be closed for a month. Ken indicated that materials could be ordered in including the planking for the floors, the window treatments, ceiling projector, ceiling fan/light combinations. Jill will contact Leah regarding the same plus having Clingerman's quote the painting job.

5. BDTC Room Rental – Sarah Hamilton has been hired as a full-time employee to be involved with many different things including event coordination, economic development etc. She is currently in the Police Departments “Interview” Room; Mayor Cheney would like the Board’s opinion on renting, possibly Room 409, to the BDTC using the not-for-profit rate or can we justify not charging rent due to the “economic” benefits to the Village? After brief discussion, the Board has no problem applying the not-for-profit rate and if they can be provided with examples of other municipalities waiving fees, legally, that could be considered also; Jim indicated that Victor Town and Village jointly have a LDC (Local Development Corp) and they fund the program, he will gather information.
6. PCC/Town Contract – Mayor Cheney, PCC Executive Director Janie Burgess, Town Supervisor Norm Teed and Town Bookkeeper Barb Middlebrook met with Attorney Jeff Graff to discuss the Village’s Contract with PCC to provide services and the Towns contract with the Village regarding Youth, Park & Recreation. Jill directed to provide Barb with an electronic version of the Village/Town contract which will be updated to include funding to PCC for services rendered to Town residents.
7. Keys – Jill disclosed that a fob to the front door along with a security code will be provided to the new PCC Board President, Dan Baroody. In addition, Dan will receive an “AA” PCC sub-master key. Past President Tom Cheney will retain his fob and keys as he often opens the building when Janie is unavailable.

- DPW:
1. December report: no questions.
 2. Vienna Gardens – Situation with roof drain emptying onto the sidewalk and Banta Street; per Ken they have a plan which he agrees with in place, UFPO’s have already been called in.
 3. Transfer Station Annual Report – will be ready in February.

- Wastewater:
1. December report: no questions.
 2. American Legion’s property at 6 Main Street – Received a letter on 01/12/15 from Attorney Chris Pratt regarding waiving the sewer charge due to the lack of an acceptable building lot etc. Jim questioned Attorney Jeff Graff and per Jeff’s answering email the Village will not be charging sewer on a vacant, unbuildable lot. Jill to draft a letter to Art Ruthven at the American Legion regarding the decision.

- Water:
1. December report: no questions.
 2. Town of Phelps Highway Barns – Ken discussed the Towns request of allowing a 6” “water main” from the curb stop on Clifton Street to the building without the code required meter pit with Hyland at NYS DOH. In addition, they would like both the fire suppression and potable water to be served from the same line; any water for the fire suppression system would not be metered. Hyland indicated that this would be entirely up to the Village. After a brief discussion including the fact that the RPZ would be housed within the building the following motion was offered. Motion by Trustee Hemminger, 2nd by Trustee Hughson and unanimously carried that the required meter pit installation would be waived due to the fact that the water line will serve a fire suppression system within a municipal project. Further stipulations include no external hydrant will be installed on the line and the line will not be run under the retention pond.
 3. DOH Community Water Supply – received a letter 1/7/15; regarding testing requirements. Per Adam’s discussion with Sheryl at NYS DOH, Newark will continue to do the testing, the Village will be testing for lead and copper.

- Crooked Bridge Park:
1. Nothing to report.

- Redfield Park:
1. Nothing to report.

- Code Enfmt:
1. December reports: no questions. Jim indicated that NYS is updating the building codes, again. CO2 detectors will be required in all restaurants and commercial buildings effective June, 2015.
 2. Annual report – Jim will provide year to year comparisons next year.

- YP&R Comm:
1. See Reports – Community Center #6.

- Treasurer Rpt:
1. December report: no questions. The Board understands the Memorandum provided that outlines the changes between November and December’s Treasurers’ Reports.
 2. Budget Requests – To Department Heads 1/7; due 1/26. Jill owes Greg the YPR form.

- Minutes:
1. Minutes of the December 8, 2014 Regular meeting – Motion by Trustee Hemminger, 2nd by Trustee DeRuyter, and unanimously carried, accepting the minutes as presented.
 2. Minutes of the December 22, 2014 Planning Board meeting – For information only.

- Correspondence:
1. Time Warner Cable – 12/17/14 & 01/07/15 - Station & technical changes.
 2. Ontario Pathways – Winter 2014-2015.

New Discussion:

1. Mayor’s appointment of Registrar and Deputy Registrar of Vital Statistics; Motion by Trustee Hemminger, 2nd by Trustee DeRuyter and carried accepting Mayor Cheney’s recommendation of appointment of Linda B. Nieskes, Registrar and Peggy Scharett, Deputy Registrar of Vital Statistics.

Old Discussion:

1. Status of easement with residents on Clifton Street.
2. Code Enforcement – Municipal agreement.
3. Change Resthaven law to no parking.
4. Lions Club- Kitchen naming.
5. Chris Tiffany – Historical Signs; per Brian, the United Church of Phelps is now aware of the plans and okay with placement for the sign proposed for Methodist Park. Per Ken, he has not heard from Chris regarding placements.
6. Parking Code.

Transfers: None.

Vouchers: Motion by Trustee DeRuyter, 2nd by Trustee DeBrock to pay the vouchers as presented and unanimously carried to pay the following vouchers.

Abstr#8	General	Ck # 13838 -13895	In the amount of:	\$ 38,017.66
Abstr#8	Water	Ck # 10832 voided; 10833 - 10841	In the amount of:	\$ 14,195.63
Abstr#8	Sewer	Ck # 11341 - 11355	In the amount of:	\$ 9,156.42

Adjournment: 8:42 PM: Motion by Trustee DeBrock, 2nd by Trustee Hughson to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer