

Present: Mayor: Jim Cheney Trustee: Brian Hemminger (5:02pm)  
Trustee: Greg DeRuyter

Also Present: Clerk/Treasurer: Jill Seifert, DPW Superintendent: Ken McAllister and Doyle  
Commercial Security Consultant: Steve Walzer.

5:00 PM Special meeting opened by Mayor Cheney.

Discussed Door Access Proposal provided by Doyle Security; full management of the main entrance doors by way of a secured WEB access account; instant control of all FOB's, door lock/unlock schedules, system reports etc. Steve indicated that the server for this system would be hosted at Doyle, they would be involved in setup and implementation. Discussed how "propped" and "forced" doors would be identified; examples of each. Greg questioned if additional doors could be added in the future; Steve indicated that the system is capable of expansion, roughly \$1,300-\$1,500 per entrance. No threshold of number of FOBs; \$6/fob. Monthly fixed fee of \$34 covers unlimited web server access for system management and Lifetime Warranty on all system parts and labor, maintenance and training. Various scenarios unique to the building were discussed; with no further questions Steve left the meeting at 5:50 pm. Per the June 9, 2014 Village Board Meeting; we will be moving forward with this project. Steve to contact Jill and Ken to start gathering information to load into the system.

Briefly discussed the thermostats in the building and the continued overriding of the a/c programs; Mayor Cheney would like all the thermostats to be caged, Ken to look into this.

Discussed Leah Hamilton's June 9<sup>th</sup> memo regarding the Village Meeting Room; said memo and the Board's responses shown in red below:

~~June 9, 2014~~ July 8, 2014

Hi Jill-

I've had the flooring company measure the VMR, and they are ready to quote, but I have few questions for the Mayor and Village Board before I can proceed any further:

#### FLOORING

1. Will all of the shelving under the windows be removed? **Yes**
2. Does the Board want to keep the stage or tear it out? **Remove**
3. Will Room 207 be included in the project for continuity? **No**
4. Do they want to keep and/or upgrade the floor-mounted network drops? **Keep & replace covers**

#### WALLS

5. How about a sliding partition to break the VMR into two meeting room when the need arises? **Good idea for the future, can we save an area/pocket for a folding wall in the future?**
6. Is there any technology that the Board would find useful to have on the walls for presentations, programs, etc.? **Yes but unsure how to prevent vandalism...**
7. Is there a need for a permanent or temporary way for hidden storage (for folding chairs, tables, etc.)? **Yes, Board is thinking from the bump out of the doorway to the wall connecting 207.**

#### WINDOW TREATMENTS

8. Will the window treatments be just for the west-facing windows, or would they like some kind of treatment to close off the view to 207 as well? **Both please**
9. Would they like window treatments for 207 as well? **Yes.**

#### ROOM 207

10. If we are including Room 207 in the project, do we keep the cupboards and sink as is? **Other than window treatments leave 207 as is.**

After I have this information, I'll be able to present some design options/storyboards to the Board for consideration. If there are preferred vendors, please let me know so I can approach them for quotes first.

Thanks, Jill!

Mayor Cheney and Ken briefly discussed the power coming into the building and Ken's upcoming meeting with NYSEG, further information at next Monday's Regular Monthly Board Meeting.

Meeting adjourned at 6:18 PM.

Respectfully submitted,

Jill K. Seifert  
Village Clerk/Treasurer