

Present: Mayor: Brian Hemminger
Trustee: Howard Hughson Trustee: Joe DeBrock
Trustee: BJ Hicks Trustee: Michael Cheney

Also present: Clerk/Treasurer: Jill Seifert; DPW Superintendent: Ken McAllister, Deputy Clerk/Treasurer: Melissa Westfall; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; Police Chief: John Storer & Fire Chief: Ron Nieskes.

Public: Charlie Aikens

Mayor Hemminger opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

Mayor Hemminger invited Charlie Aikens to address the Board. Charlie continues to have problems with Jay Street being a one way street with parking; during a recent discussion with an Ontario County Sheriff Officer the Officer indicated that a Village Police Officer had told residents of the street that parking tickets would not be issued to violators. Brian indicated that is not the case and tickets have been issued in the past. Charlie expressed his opinion of the Village of Phelps Police Department and their lack of presence; Brian assured him that our part time officers are patrolling the Village and asked Chief Storer to instruct the officers to be more vigilant on Jay Street.

REPORTS:

- Police:
1. May reports – No questions; getting organized for the Sauerkraut Weekend.
 2. June schedule.
 3. Court fees - None.
 4. Jill received a copy of BDTC's letter to the Ontario County Sheriffs requesting police coverage for the Sauerkraut Weekend road races; will provide a copy to Chief Storer.
- 8 Banta Street:
1. Generator quote – After last month's meeting; it was determined that we aren't that far off with budgeted money from the quote we received from Commercial Power Systems, \$40,000 was put into reserves for a generator at the end of the 2014-2015 budget year and an additional \$30,000 was put into the 2016-2017 budget under the building equipment line item. Ken discussed the quote with Commercial Power Systems and they offered a discount of roughly \$5,000. After a brief discussion; the Board requested that Ken generate specifications and start the bid process for a generator.
 2. Playground Equipment – After replacing some hardware and inspecting the equipment Ken informed the Board that all the equipment is nearing its life cycle, perhaps one more year in it. Brian indicated that he would like to form a subcommittee made up of Trustee Hicks, PCC Executive Director Janie Burgess and at least two community members to research new equipment and return with a plan. The Board could then decide if we would replace the equipment all at once (grants) or a piece at a time.
 3. Received annual maintenance contract from Imperial Door Controls on front, handicapped accessible door. Motion by Trustee DeBrock, 2nd by Trustee Hughson and unanimously carried authorizing Mayor Hemminger to sign the contract on the Village's behalf.

DPW, WWTP & Water:

1. May report: no questions. Brian brought the Board up to date regarding the St. Francis Cemetery and Resthaven Cemetery water issues; both services have leaks and until they are repaired, the Village will not be turning on the water; this has upset some residents who want to water their graveside flowers. The Village is responding as we would to anyone with a leak on their property.
2. Laborer – Per previous meetings; the Board had requested Ken contact applicants from saved applications to determine their interest in a position that would eventually become the second WWTP Operator as required by NYS DEC. Brian, Howard, Ken, Jill and Adam met with the applicants last week and explained the position; the requirements, including schooling and the Villages' investment and came to a consensus of who would fit the position best. Motion by Trustee DeBrock, 2nd by Trustee Hughson and unanimously carried authorizing DPW Superintendent Ken McAllister to contact Josh Akin with an offer of employment as a laborer at the starting rate of \$16.00 per hour.
3. New electric service at Methodist Park – Ken has met with Doug Sloth regarding installation; we have a work order in to NYSEG, moving forward.
4. Sewer Plant Generator – Milton CAT has been at the plant to do an inspection of the generator, nothing but bad news, while the motor runs it is not putting out any power and to get it working enough to continue testing would be \$10,000 - \$15,000 with no guarantee. Board directed Ken to have a load study conducted and start pursuing the possibility of a new generator.

- Redfield Park:
1. Concerts in the Park – Carol Lord provided the lists of bands for this year; July 11th – Flint Creek, July 18th – Rebecca Colleen & the Chore Lads, July 25th – The Flock.
 2. Ken reported that a teenage boy with purple or blue hair and glasses is taking the swings etc and throwing them around the top rail winding up the chains and breaking the hardware. Ken unwound them once and watched the kid doing it again; yelled at the boy and was ignored. We are attempting to find out who this teenager is and John/Ken will discuss the inappropriateness of his actions with him.

Crooked Bridge Park:

- 1. Millstone is installed; plaques are here and will be ready to install at a dedication ceremony. Following a brief discussion it was decided to have the ceremony on Thursday, July 7th at 6:30 p.m.; Brian requested Jill to contact Mary Conklin, Jim Cheney and Floyd Ridley specifically.

Code Enfmt:

- 1. May reports: no questions. Jim reported that he and NYS DOH had to close the Astoria Restaurant due to a water leak from an upstairs apartment on 6/9. Grass at 47 Pleasant and 139 Main has been mowed by owner & bank. The new NYS Code Books have arrived. Vienna Gardens would like to place a horse statue (ie: Horses on Parade Rochester) on their property, while the Village Board would like to ask them to place it near the gazebo on the west side of the property, the only real limitation we would have is sight line and NYS DOT right of way.
- 2. Local Law addressing Downtown mixed use – following a brief discussion the Board requested Jill to contact Jeff Graff and have him proceed.

Fire Department:

- 1. May report – No questions. Ron questioned the hydrants located of the street, within the property of RAILSIDE Apartments and the State Group Home on Eagle Street; if the fire department had to use these to fight fires and for some reason damage the hydrant, who owns these? Ken indicated that he believes that with RAILSIDE, these water lines and sewer laterals were dedicated to the Village upon completion; he is unsure with regard to the Group Home. Jill will look into files regarding both of these properties.
- 2. Volunteer Application – Motion by Trustee DeBrock, 2nd by Trustee Hughson and unanimously carried accepting Brian Ocques’ volunteer application, per the Fire Departments’ recommendations.

YP&R Comm:

- 1. Summer Recreation Appointments – Per Recreation Leader Alyssa Bedient’s letter summarizing her meeting with Trustee Hicks, the following are their recommendations for the Summer Recreation employees:
 Co-Leader: Sean Sweeney
 Assistants: Matt Cheney
 Sydney Forshay
 Marshall Wasman
 Abigail Kemp
 Kevin Norsen
 Kaite Lupo
 Motion by Trustee DeBrock, 2nd by Trustee Cheney and unanimously carried approving the above list. Alyssa is now considered a year-round employee and does not need appointment. An additional assistant will be Emmanuel Savellano, an Ontario County Workforce Worker not a Village employee.

Treasurer Rpt:

- 1. May report – no questions; a very good budget year.

Minutes:

- 1. Minutes of the May 9, 2016 Regular meeting – Motion by Trustee Hughson, 2nd by Trustee Cheney, and carried accepting the minutes as presented, with Trustee DeBrock abstaining due to his excused absence.
- 2. Minutes of the May 18, 2016 Historic District Commission – For Information Only.

Correspondence:

- 1. Time Warner Cable – 5/18 & Charter Communications 5/26 & 6/1 - Station & technical changes.
- 2. Ontario Pathways – Spring 2016 edition.

New Discussion:

- 1. Tax Warrant – Motion by Trustee DeBrock, 2nd by Trustee Hicks authorizing Mayor Hemminger to sign the 2016-2017 Village Tax Warrant;

	<u>AYE</u>	<u>NAY</u>
Mayor: Brian Hemminger	XX	_____
Trustee: Joe DeBrock	XX	_____
Trustee: Bette J. Hicks	XX	_____
Trustee: Michael Cheney	XX	_____
Trustee: Howard Hughson	XX	_____
- 2. Change in Mayor’s appointment of Deputy Registrar of Vital Statistics; Motion by Trustee DeBrock, 2nd by Trustee Hicks and carried authorizing Mayor Hemminger’s signature on and recommendation of appointment of Amy Sitterly, Deputy Registrar of Vital Statistics.
- 3. Fireworks Application – Motion by Trustee DeBrock, 2nd by Trustee Hughson and unanimously carried authorizing Mayor Hemminger to sign the Phelps BDTC Sauerkraut Weekend Fireworks Application on the Village’s behalf.

4. RESOLUTION #12 - 2016

The following resolution was offered by Trustee DeBrock, 2nd by Trustee Hughson at the Board Meeting on June 13, 2016:

Resolution Authorizing the Transfer of Funds from the Village of Phelps “Public Works Equipment Fund”:

WHEREAS, THE Board of Trustees wishes to transfer up to \$32,000.00 from the “Public Works Equipment Fund” account for the purpose of purchasing a F350 cab and chassis;

WHEREAS, funds are available for such purpose in this Reserve Fund for this purpose;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Phelps authorizes as follows:

1. That the Treasurer of the Village of Phelps be, and she hereby is, empowered to transfer the funds from the “Public Works Equipment Fund” to the General checking account. Said funds to be used solely for the purchase of a F350 cab and chassis.
2. Such a transfer is subject to a 30-day permissive referendum. Petitions requesting a permissive referendum must be filed with the Village Clerk’s office within 30 days as provided by law.

The following vote was taken:

	<u>AYE</u>	<u>NAY</u>
Mayor: Brian Hemminger	XX	_____
Trustee: Joe DeBrock	XX	_____
Trustee: Howard Hughson	XX	_____
Trustee: Bette J. Hicks	XX	_____
Trustee: Michael Cheney	XX	_____

Motion carried.

- Old Discussion:
1. Time Warner Cable – 02/11/16 renewal of franchise agreement – Jill sent follow up email to Mayor Hemminger and Time Warner.
 2. Crosswalk at PCC/Old Mill – Ken will talk to Greg Trost and advise.
 3. Parking Code.
 4. Generator for PCC – discussed previously.

Transfers: Motion by Trustee DeBrock, 2nd by Trustee Hughson and unanimously carried to make the following End of Year transfers:

To:	From:	Amount:
A1325.1	A1325.11	\$ 200.00
A1490.1	A1620.1*	\$ 1,000.00
A3120.1	A3120.2	\$ 4,200.00
A3120.4	A3120.2	\$ 800.00
A5142.2	A5142.4*	\$ 3,500.00
A8510.4	A8510.1	\$ 4,000.00
G9030.4	G8130.1	\$ 250.00

Vouchers: Motion by Trustee DeBrock, 2nd by Trustee Hicks and unanimously carried to pay the following End of Year vouchers as presented.

Abstr#13	General	Ck #'s: 14725 – 14738 Voided ck 14695, replaced with 14732	In the amount of:	\$ 53,497.85
Abstr#13	Water	Ck #'s: 11027	In the amount of:	\$ 2.80
Abstr#13	Sewer	Ck #'s: 11640 – 11641	In the amount of:	\$ 3,449.90

Motion by Trustee DeBrock, 2nd by Trustee Hughson and unanimously carried to pay the following June vouchers as presented.

Abstr#01	General	Ck #'s: 14739 – 14786 Voided ck 14697	In the amount of:	\$ 116,268.30 \$ (135.00)
Abstr#01	Water	Ck #'s: 11028 – 11037	In the amount of:	\$ 21,888.38
Abstr#01	Sewer	Ck #'s: 11642 – 11655	In the amount of:	\$ 3,611.04

Adjournment: 8:32PM: Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer