

Present: Mayor: James Cheney Trustee: Brian Hemminger  
Trustee: Joe DeBrock Trustee: Howard Hughson

Absent: Trustee: Greg DeRuyter

Also present: Clerk/Treasurer: Jill Seifert; DPW Superintendent: Ken McAllister, Deputy Clerk/Treasurer: Melissa Westfall; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy & Police Chief: John Storer.

Public: Dan Blondell

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

Trustee Hemminger briefly discussed his conversation with Village of Clifton Springs Trustee Dan Blondell regarding an Intermunicipal Agreement – Street Sweeper. Everyone has agreed from the onset that this intermunicipal cooperation is a good idea; the only issue has been the cost of said agreement; with the amount of \$10,000 per year for a 5 year contract being too much money for the service. The contract has been reworked, the \$10,000 per year for 5 years remains, but the time frame is stretched to a 20 year contract, effectively years 6 – 20 would be without cost, the Village of Phelps would contribute to the cost of the equipment during its financed period and continue to enjoy the benefit long term. With no further questions; motion by Trustee Hughson, 2<sup>nd</sup> by Trustee Hemminger and carried by the members present, authorizing Mayor Cheney to sign the updated contract on the Village's behalf.

#### REPORTS:

Police:

1. February reports – No questions.
2. March schedule.
3. Court fees - None.
4. Possible move to 413/414 (previous Child Advocacy area) – Mayor Cheney questioned the Board if they had a chance to think about this request from last Monday's budget workshop. Trustee Hemminger indicated that as long as John felt he would use this larger space, with minimal, if any renovation required, he was all for it. Mayor Cheney indicated that it had his support also, as long as the Clerk's office would then gain the storage areas of the evidence locker (Room 402), interview room (Room 403) and Ontario County Sheriff's Office Sub-station room (Room 405). The Board has no objection to Chief Storer moving forward with this change.

8 Banta Street:

1. Midlakes Music (Room 309) – Janie has requested that the Village DPW crew plan on removing the p-tak unit, shelves, sink plumbing and fixing tile flooring once the tenant vacates the premises. Per Ken's inspection of the room; it is being used as a storage facility and it will take some time for it to be emptied.

#### DPW, WWTP & Water:

1. February report: no questions. Ken indicated that per the Board's direction he has ordered the additional Tool Cat originally requested in next year's budget; it has a March build date, with delivery anticipated in May.
2. Intermunicipal Agreement – Previously discussed.
3. WWTP – Repair and upgrade expenses continue. Ken indicated it is disheartening to continue to come across things that need more repairs; wants the Board to be aware that the raise in the sewer rate is very much needed. As he has indicated previously, replacing the external wall of the digester will be a very large expense and in all likelihood it will be superseded by repairs needed in the substructure of the primary and secondary clarifiers. The digester wall will hold up with patches here and there as we work on other issues at the plant.

Redfield Park:

1. Board requests Ken to open for the season, at his discretion. Ken indicated that there is a small plumbing repair needed prior to opening.

#### Crooked Bridge Park:

1. Mayor Cheney and Ken to meet to finalize the gristmill stone placement and plaque purchases.

Code Enfmt:

1. February reports: no questions. Jim reported that Larry Tillack has renewed his building permit for Larry's Restaurant; when questioned, Jim indicated that he has not yet received the soil testing reports. Briefly discussed the need for a joint meeting of the Town & Village Planning Boards regarding a plan Larry has provided to the Town; Melissa is working on getting this scheduled. Jim reported that both applications before the Village Zoning Board of Appeals on February 22 were withdrawn; he anticipates resubmittal.

#### Fire Department:

1. February report – No questions.
2. April 9<sup>th</sup> – Fire Department Banquet to be held at the Clifton Springs Country Club.

- YP&R Comm:
1. Summer Recreation Leader – Per Greg’s recommendation of Monday, March 7th; motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee Hughson and carried by the members present hiring Alyssa Bedient as the Recreation Leader at the rate of \$13.50 per hour. Alyssa’s application was the only one we received despite advertising.
  2. YPR Contract with BDTC – Motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee Hughson and carried by the members present authorizing Mayor Cheney to sign the contract on the Village’s behalf with the additions outlined at the February 8<sup>th</sup> meeting. Jill to contact Sarah Hamilton regarding the executed copies.
  3. Marki Michaels – received Marki’s resignation from the YPR co-leader position. No action required.
  4. Intermunicipal Agreement with the Town of Phelps for YPR services – Motion by Trustee Hughson, 2<sup>nd</sup> by Trustee Hemminger and carried by the members present authorizing Mayor Cheney to sign the contract on the Village’s behalf.

Treasurer Rpt: 1. February report – Still looks good; virtually no transfers late into the budget year.

- Minutes:
1. Minutes of the February 8, 2016 Regular meeting – Motion by Trustee Hughson, 2<sup>nd</sup> by Trustee Hemminger, and carried accepting the minutes as presented.
  2. Minutes of the February 22, 2016 Zoning Board of Appeals Meeting – for information only.
  3. Minutes of the March 7, 2016 Budget Workshop – Motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee Hughson, and carried accepting the minutes as presented.

Correspondence:

1. Time Warner Cable – 02/17/16 - Station & technical changes.
2. Time Warner Cable – 02/11/16 renewal of franchise agreement – the Board requests Jill compare to previous version and forward to Jeff Graff for his review.
3. Sauerkraut Weekend Parade Participation Form – Jill to submit.
4. Comptrollers Office – Fiscal Stress Score – 6.3% listed as “no designation”.

New Discussion:

1. 2016 – 2017 Proposed Payroll Roster – Jim briefly discussed his proposal for raises in the upcoming budget year; basically .75/hour for full time employees, .25 to .50/hour for regular part-time employees. This is part of the budget package; to be accepted or not.
2. Budget Schedule – The Board scheduled a special meeting for Monday, March 21<sup>st</sup> at 5:00 pm.

Old Discussion:

1. Crosswalk at PCC/Old Mill.
2. Parking Code.
3. BDTC Room Rental – Jim presented the previously discussed contract with additions and corrections; motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee Hughson and carried by the members present authorizing Mayor Cheney to sign the contract on the Village’s behalf.

Transfers: Motion by Trustee Hughson, 2<sup>nd</sup> by Trustee Hemminger and unanimously carried to make the following transfer:

To:	From:	Amount:
A8010.1	A8010.4	\$400.00

Vouchers: Motion by Trustee Hughson, 2<sup>nd</sup> by Trustee Hemminger and carried to pay the following vouchers as presented.

Abstr#10	General	Ck #'s: 14566 – 14615	In the amount of:	\$ 28,761.64
Abstr#10	Water	Ck #'s: 10995 – 11007	In the amount of:	\$ 24,145.30
Abstr#10	Sewer	Ck #'s: 11586 – 11609	In the amount of:	\$ 13,997.71

Per the Board’s request; the following vouchers were not processed, due to the lack of departmental approval by Fire Chief Nieskes.

- Code 4 Fire & Rescue, Inc.
- Churchville Fire Equipment
- Floyd Truck Maintenance
- Ingersoll Rand
- Municipal Emergency Services

Adjournment: 8:09PM: Motion by Trustee DeBrock, 2<sup>nd</sup> by Trustee Hughson and carried to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert  
Clerk/Treasurer