March 23, 2015 Village of Phelps Board of Trustees Budget Workshop/Meeting held at the Village Hall, 8 Banta Street, Phelps, New York

Present: Mayor: James Cheney
Trustee: Joe DeBrock (6:15 p.m.) Trustee: Greg DeRuyter
Trustee: Brian Hemminger Trustee: Howard Hughson

Also Present: Clerk/Treasurer: Jill Seifert; Deputy Clerk/Treasurer: Melissa Westfall; DPW Superintendent: Ken McAllister (5:32 p.m.) and Fire Chief: Ron Nieskes (5:40 p.m.).

Also Present: Leah Hamilton and Briana Graham: Phelps Community Memorial Library
Janie Burgess and Dan Baroody: Phelps Community Center
Bev and Tom Cheney: Phelps Community Historical Society

5:00 PM Workshop/Meeting opened

Phelps Community Center:
Janie introduced the PCC Boards' new president, Dan Baroody to the Board. PCC is requesting an increase in funding of $2,000 this year. While Janie indicated that while no new programs were started last year, the current programs were fine tuned and a flag football league will be started this year. Jill provided PCC's total budget for the Board's review, with Janie's budget request, at the March 9th Board Meeting. Briefly discussed non-budgetary issues of School Age Program exit (safety issues), Town/Village/PCC recreation agreement and contact from Donna Bennett (Charter School). With no further questions; Janie and Dan left the meeting.

Library: Leah introduced the Library Boards' new president, Briana Graham. The Library is asking for an increase in funding of $1,500. Leah shared some interesting details about circulation and the STEAM lab and answered the Boards questions regarding the budget request. Leah will provide the 2014 Report to the Community which substantiates the increase in circulation and new library card holders. With no further questions, Leah and Briana left the meeting.

Historical Society:
Bev and Tom presented Mayor Cheney with an invitation for the Board to tour the Howe House on Wednesday, May 6th at 7pm; Jill to include copies to the Board in their April 13th Board Books. Also provided, the Historical Society's annual budget. Tom and Bev thanked the Board and left the meeting.

Fire Department: Ron briefly discussed his budget request with the Board. Cyclic purchases of turnout gear continues, money for "flash over" training included, has requested that amount contributed to Fire Dept Equipment Fund Reserve be increased to $65,000 each year. Talk of forming an equipment committee; Ron would rather see Phelps, Clifton Springs and Oaks Corners Fire Departments work together on equipment needs, considering the proximity of the departments and the mutual aid relationships already in place. The fire department continues to wait on grant monies for air paks, may have to allocate money planned for Reserves to purchase these much needed equipment. With no further questions; Ron left the meeting.

Code Enforcement:
No questions; money for codification carried over from 2014-2015 budget year, project in General Code's hands currently.

DPW/Water/Wastewater:
Ken and the Board discussed his multiple departmental budget requests. Mayor Cheney outlined discussions had with Ken and the Clerk's office. General Fund - equipment purchases & projects including Snow (A5142) additional blower and possible Salt Shed project; Streets (A5110) replacing Bobcat power broom, flail mower for mini, flat bed rolloff. Included remaining CHIPS money in budget as the streets took a hard hit during this extreme winter; any other available budgetary money is being pushed to streets also. Transfer Station (A8160) nothing but normal expenses. Water Fund – Banta Street Project should be completed in 2014-2015 budget year. Brian questioned Ken regarding the "suspended" water lines at Church, Eagle and east end of Main; Ken agrees that a more permanent solution for the possible freeze issue is needed. Sewer Fund – additional repairs and upgrades are needed; details are shown in "comments" of budget, 2015-2016 budget year should show the plant in a better position. Discussed employees, current vacancies and plans. With no further questions; Ken left the meeting.

.

Police: Chief Storer unable to attend the meeting; available by telephone. The Board had no questions on his budget request.

Salaries: Discussion followed regarding wage raises; the budget contains the normal starting point of 3% for all employees. Jill provided the Mayor with the payroll roster; he will look over and make further recommendations at the Budget hearing.

Discussion items:
1.) Sewer: Increasing rate per unit from $15.00/month to $15.75/month due to unanticipated repairs needed at the Plant, discovered during this "transitional" year. Notification will go out with May 1st Sewer bills for increase on August 1st billing.

2.) Jim and Jill to meet regarding tax levy calculation.
3.) Brian reiterated his concerns regarding adequate work force vs projects and responsibilities.

Public hearing for proposed budget will be at the April Board Meeting; Monday, April 13, 2015 at 7:00 p.m.

Adjournment: With no further business the meeting was adjourned at 8:00 pm.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer