

Present: Mayor: James Cheney
Trustee: Joe DeBrock Trustee: Greg DeRuyter
Trustee: Brian Hemminger Trustee: Howard Hughson

Also Present: Clerk/Treasurer: Jill Seifert; Deputy Clerk/Treasurer: Melissa Westfall; DPW Superintendent: Ken McAllister; Police Chief: John Storer and Fire Chief: Ron Nieskes (6:00 p.m.).

Also Present: Leah Hamilton and Briana Graham: Phelps Community Memorial Library, Janie Burgess (7:15 p.m.); Phelps Community Center & B.J. Hicks.

5:30 PM Workshop/Meeting opened.

Police: The Board had no questions on his budget request; John briefly discussed his idea of moving the PD to the vacated Child Advocacy area.

Library: The Library is asking for an increase in funding of \$2,500. Leah has previously provided the 2015 Report to the Community to the Board. Leah shared information on how our community library is known as a vital program not only locally but across the state and even the nation. The Board commended her for her work and the good feedback we receive regarding the library. With no further questions, Leah and Briana left the meeting.

Historical Society:
No representation; no discussion.

Fire Department: Ron briefly discussed his budget request with the Board. Cyclic purchases of turnout gear continues, no truck purchases planned at this time, will explore "used" options at that time. Ron and the fire department are aware of the amount of reserve money that will be spent shortly for the Scott SCBA packs purchased. With no further questions; Ron left the meeting.

Code Enforcement:
No questions; Joe questioned resale value of a truck versus the car which is in the budget. Considering how long we hold onto the equipment, it wouldn't be worth much either way.

DPW/Water/Wastewater:
Ken and the Board discussed his multiple departmental budget requests. Mayor Cheney outlined discussions had with Ken. General Fund - equipment purchases & projects including a replacement F350 Cab & Chassis, a second Tool Cat to not only replace the New Holland Lawn Tractor but to be used with the additional blower and broom for snow etc; Street project will be Banta and will use all if not more than the accumulated CHIPS money. Transfer Station (A8160) nothing but normal expenses. Water Fund – need to start rebuilding fund, increase of rate needed. Sewer Fund – purchase of a F150 pickup for Adam, making good progress on repairs and upgrades of the plant; further expenses including roof replacements are shown in "comments" of budget, should increase this rate also.

Phelps Community Center:
PCC is requesting an increase in funding of \$1,500 this year. Janie indicated that she is looking to increase the number of hours for her janitorial worker, which would increase his wages, looking to streamline cleaning supplies and hopefully cut costs there. Midlakes Music (Room 309) is vacating the property; Janie requests that the Village staff remove the old heating unit, shelving and fix the flooring once they are moved out. While she dislikes the idea of giving up the revenue that room may generate, she is thinking of combining the room with the current Cardio room to increase its space and allow for the Spin bikes to be with the rest of the fitness "center". The fitness center and the School Age Program are the community centers most used programs.

Salaries: Discussion followed regarding wage raises; the budget contains the normal starting point of 3% for all employees. Jill will provide the Mayor with the payroll roster; he will look over and make further recommendations at the Budget hearing.

Discussion items:
1.) Sewer: Increasing rate per unit from \$15.75/month to \$16.75/month due to continued repairs needed at the Plant. Notification will go out with May 1st Sewer bills for increase on August 1st billing.
2.) Water: Increasing rate from \$5.25/100 cu. Ft to \$5.75/100 cu. Ft. Notification will go out with July 1st Water bills for an increase on October 1st Water bills.
3.) General: Board decided to have Ken purchase the proposed Tool Cat out of the current budget year, include a code enforcement truck instead of a car, purchase any sidewalk and street materials out of this year's budget that we can.

RESOLUTION #3 – 2016

Motion offered by Trustee DeRuyter, 2nd by Trustee Hemminger:

APPOINTMENT OF INSPECTORS FOR THE MARCH 15, 2016 VILLAGE ELECTION

The Board of Trustees wishes to appoint the following inspectors for the March 15, 2016

Village Election:

WHEREAS, Theresa Ross is unable to be an inspector and Nancy Smith and Marjorie Capron are willing to be appointed as split shift Inspectors at a rate of \$9.50/hr;

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Phelps, authorizes the above appointments and;

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees, that Nancy Smith and Marjorie Capron fill the vacancy created by Theresa Ross.

		<u>Aye</u>	<u>Nay</u>
Mayor:	Jim Cheney	XX	_____
Trustee:	Joe DeBrock	XX	_____
Trustee:	Brian Hemminger	XX	_____
Trustee:	Greg DeRuyter	XX	_____
Trustee:	Howard Hughson	XX	_____

Public hearing for proposed budget will be at the April Board Meeting; Monday, April 11, 2016 at 7:00 p.m.

Adjournment: With no further business the meeting was adjourned at 8:00 pm.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer