

Present: Mayor: James Cheney
Trustee: Brian Hemminger Trustee: Greg DeRuyter
Trustee: Howard Hughson Trustee: Joe DeBrock

Also present: Clerk/Treasurer: Jill Seifert; DPW Superintendent: Ken McAllister, Deputy Clerk/Treasurer: Melissa Westfall, WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; Police Chief: John Storer & Asst. Fire Chief: Tim DeBaere.

Public: Leah Hamilton, Library Manager.

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

Mayor Cheney invited Leah to address the Board. Leah indicated that during a meeting with PCC Executive Director Janie Burgess, Jill and herself, regarding the Village Meeting Room remodel, it was discussed that the option of a smart t.v. would be more beneficial than the proposed projector. Following a brief discussion, the Board has no objection to the change. Leah thanked the Board for their consideration and left the meeting at 7:03 pm.

REPORTS:

Fire Department:

1. February report – No questions; Tim left the meeting at 7:05 pm.

Police:

1. February reports – No questions.
2. March schedule.
3. John updated the Board regarding the County's proposal to install additional antennas on the Crown Castle tower located at 10 Mary Street. Initially the County was proposing a "VDOC" system to supplement the sporadic 700 series reception, after further discussions the County has committed to a full simulcast site. The initial improvements (Fire/EMS) will happen this Spring/Summer and the police portion, next year.

8 Banta Street:

1. Hallway cleaning and sealing – Done, looks much better.
2. Village Meeting Room Remodel – Discussed above.
5. BDTC Room Rental – Jim briefly outlined the economic benefit to the Village from the BDTC, a local development corporation. While the success of this type affiliation is hard to measure and define, the BDTC and Sarah will be performing an essential government function by promoting the Village; having the office located within the building is an additional benefit/convenience. The Trustees raised questions regarding the amount of time that will be devoted to promoting the Town; Jim will discuss this proportion with Jeff Graf and the BDTC Board. Discussion tabled.

DPW:

1. February report: no questions. Frozen water services, primarily on Main Street, were discussed. Between these problems and the snow the crew has been very busy.
2. Transfer Station – Received notification from Casella that the fee for MSW is increasing from \$33.22 to \$33.65 per ton effective April 1.

Wastewater:

1. February report: no questions; Adam reports that freezing continues to be a problem at the plant.

Water:

1. February report: no questions.
2. NYS DOH – Community Water Supply – Due to Adam sampling at a wrong time; we are now required to disclose this incident in the annual water report; Ken now has a method of tracking the requirements of said sampling and has discussed the issue with Adam.

Crooked Bridge Park:

1. Nothing to report. Briefly discussed continued pursuit of a mill stone from Phelps being returned and placed at the Park.

Redfield Park:

1. Nothing to report.

Code Enfnt:

1. February report: no questions. Jim indicated that Larry Tillack has dropped off plans for "Larry's Coffee Shop" and that he is questioning an additional pole barn on the property at the west end of the Village, that is partially in the Village and partially in the Town.

YP&R Comm:

1. Easter "Eggstravaganza" is scheduled to Saturday, April 4th.

Treasurer Rpt:

1. February report: Jim commented that the Treasurers Report looks as it should for this time of the budget year. Water sales (F2140) look like they are going to fall short, while expenses are up.
2. Budget Schedule – Due to Mayor Cheney's conflict with the previously scheduled Workshop; we have rescheduled to Monday, March 23rd at 5:00 pm.

3. The Village has received the annual Fiscal Stress Monitoring Status Notification from the Office of the State Comptroller; for another year the Village of Phelps is enjoying a “No Designation” status with a Fiscal Stress Score of 3.3%.

Minutes: 1. Minutes of the February 9, 2015 Regular meeting – Motion by Trustee Hemminger, 2nd by Trustee DeRuyter, and carried, with Mayor Cheney abstaining, accepting the minutes as presented.

Correspondence:

1. Time Warner Cable – 02/18/15 & 03/04/15 - Station & technical changes.
2. Phelps Community Historical Society News – March 2015.

New Discussion:

1. Transfer Station Agreement – Updated the agreement between the Village and the Town; Jill has reviewed for content and accuracy. Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried, authorizing Mayor Cheney to sign the Transfer Station Agreement with the Town of Phelps on behalf of the Village Board.
2. Intermunicipal Agreement for Recreational Services – Discussed draft agreement provided by Attorney Jeff Graff, an updated version of what the Village and Town currently have, with regard to the Youth, Park & Recreation Commission, while incorporating the Phelps Community Center. The Board has concerns that no dollar figure is referenced in the document. Mayor Cheney indicated that the amount that the Town currently contracts for, with YPR, is based on a historic percentage of children from the Town and the Village that attend the Summer Recreation Program. Brian indicated that if this is how YPR is managed then perhaps that is the same way the portion of the contract with PCC should be handled also. Jill will contact Mary dePorter for 2014 numbers regarding attendance. Mayor Cheney will contact Supervisor Teed regarding this discussion.
3. Crown Castle/Ontario County – See discussion above; Reports, Police, #3. The Board discussed the County’s commitment to a full simulcast site; Jim updated the Board regarding the proposed agreement between Ontario County and Crown Castle. While the Village can allow the County to use our “one spot” on Crown Castle’s tower they still need additional spaces and will be entering into a lease agreement with Crown Castle. The County is requesting the Village to waive the 20% fee that would be included in their agreement with Crown Castle thus decreasing the County’s monthly fee. Motion by Trustee Hughson, 2nd by Trustee Hemminger and carried allowing Ontario County the use of the Village of Phelps emergency communication antenna location on Crown Castle’s tower, 10 Mary Street, and waiving the 20% payable fee to the Village per the lease agreement between Crown Castle and the Village. Jill to draft a letter to Carla Jordan at Ontario County Planning regarding the same.

Old Discussion:

1. Lions Club- Kitchen naming.
2. Parking Code – Ken & John.
3. Ground water issue on Kathlyn Avenue.

Dan Bremer joined the meeting at 8:46 pm; requested information from the Village Board regarding meeting minutes/tape recording rules; Jill to provide Dan with information from NYCOM pamphlets.

Transfers: Motion by Trustee Hughson, 2nd by Trustee DeRuyter and unanimously carried to make the following transfers:

To:	From:	Amount:
A5142.1	A1990.4	\$15,000.00
A8510.1	A5110.11	\$ 5,280.00
F8310.4	F 1990.4	\$ 100.00
F8340.421	F1990.4	\$ 2,527.00

Vouchers: Motion by Trustee Hughson, 2nd by Trustee DeRuyter to pay the vouchers as presented and unanimously carried to pay the following vouchers.

Abstr#10	General	Ck #'s: 13940 - 13980	In the amount of:	\$ 54,262.76
Abstr#10	Water	Ck #'s: 10855 – 10867	In the amount of:	\$ 27,362.52
Abstr#10	Sewer	Ck #'s: 11371 – 11390	In the amount of:	\$ 7,169.74

Adjournment: 8:56 PM: Motion by Trustee DeBrock, 2nd by Trustee Hughson to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer