

Present: Mayor: James Cheney Trustee: Brian Hemminger  
Trustee: Joe DeBrock (7:05) Trustee: Howard Hughson

Absent: Trustee: Greg DeRuyter

Also Present: DPW Superintendent: Ken McAllister; Clerk/Treasurer: Jill Seifert; WWTP Operator: Carl Peake; Code Enforcement Officer: Jim Murphy; Deputy Clerk/Treasurer: Melissa Westfall & Fire Chief: Ron Nieskes

Also Present: Beverly Lapresi

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

Mayor Cheney invited Beverly Lapresi to address the Village Board. Mrs. Lapresi is requesting the ditch along South Newark Street be cleaned and the culvert carrying the water under the road be replaced or repaired. The large amounts of snow melt and rain earlier in the spring flooded Mrs. Lapresi's basement, in her opinion, because the ditch and culvert were clogged with debris. Ken will check into this situation and make the necessary repairs; replacement of the culvert will be added to the priority list as it is reaching its lifespan.

#### REPORTS:

Police: 1. April report: no questions.  
2. May schedule: no questions.

#### 8 Banta Street:

1. Bright Beginnings "Playspace" Proposal – Received proposal from Heather DeRuyter this morning. She would like to have a fenced in area in the Northwest corner of the property, enclosing the garden and adding a mulch play area. Mayor Cheney indicated that he had been questioned about this previously and he had referred Heather to Ken. A brief discussion followed, the Board directed Jill to email Heather requesting further information and to again referring her to Ken.
2. Ken discussed the May 7<sup>th</sup> sewer issue with the Board. Jill has a letter drafted to Ontario ARC regarding the same, Mayor Cheney to review and then the letter will be mailed to Ontario ARC's corporate office and a copy given to the staff within the building.

#### DPW:

1. April report: no questions. Ken informed the Board that due to scheduling conflicts with his crew, he will be putting the start of the Pearl / Pleasant Street Project on hold, temporarily. Will begin work on sidewalks in the meantime.
2. Pearl / Pleasant Street Project – Ken, Trustee Hemminger and Mayor Cheney met with the property owners involved and they have a plan in place that is beneficial to all involved. Ken has roughly \$20,000 in materials being paid this month; Mayor Cheney requests this to be paid out of A5110.4\* Streets – Projects; leaving the CHIPS money intact and moving that entire \$120,000 into the next budget year. Motion by Trustee DeBrock, 2<sup>nd</sup> by Trustee Hughson and unanimously carried increasing the General Fund 2014-2015 Budget Revenue by \$120,000 A3510 State Aid; CHIPS and General Fund 2014-2015 Budget Expenditures A5112.2 Permanent Improvements; CHIPS.

#### Crooked Bridge Park:

1. Vandalism – While mowing, Bruce DeCann noticed that the electric service had been damaged, he contacted NYSEG and it has been repaired. In addition, deep "peal outs" in the gravel will need to be back bladed.
2. Bridge Plaque / Memorial Park – Mayor Cheney received a request from Mary Conklin requesting naming the Bridge after her uncle, George Conklin. A brief discussion followed and rather than go this route with the County; the Board would like to pursue the previously discussed Memorial Park, hiring a landscape architect to plan plantings in the Park that could be purchased as a memorial, various price ranges would be offered etc. Ken to contact a landscape architect and Mayor Cheney will respond to Mary.

#### Redfield Park:

1. Per Carl; the bathrooms will be opened for the season sometime this week.

#### Wastewater:

1. April report: No questions. Carl reported that most of the previous month was spent meeting NYS DOH requests, forms etc.
2. Weslor property at 120 Main – verbal conversation between Kathy Lord, Ken and Jill, currently 4 sewer units are being charged on this property and with the recent demolition of a building Kathy is requesting a review of said units. Board directed Jill to review the Sewer Unit chart; and reply to Weslor.

#### Water:

1. April report: No questions.

#### Code Enfmt:

1. April report: No questions. Jim will be attending a FEMA Flood mapping seminar/discovery meeting on Wednesday, May 14, 2014.

- Fire Department: 1. April report: No questions. Ron reported that the 700 series radios are in; some have to go back, programmed incorrectly.
- YP&R Comm: 1. No report. Applications for Summer Recreation Assistants are currently being accepted in the Clerk's office.
- Treasurer Rpt: 1. April report: No questions.
- Minutes: 1. Minutes of the April 14, 2014 Regular Monthly Meeting – Motion by Trustee Hughson, 2<sup>nd</sup> by Trustee DeBrock and unanimously carried to accept the minutes as presented.
- Correspondence: 1. Time Warner Cable – 4/16/14 & 5/7/14 station & technical changes.  
 2. Phelps Community Historical Society News – May, 2014.  
 3. Ontario Pathways – Spring 2014.  
 4. EBS-RMSCO – Updates to the Plan Document for the Health Reimbursement Account, Business Associate Agreement and Service Agreement due to Affordable Care Act Legislation and Omnibus Final Rule. Motion by Trustee Hemminger, 2<sup>nd</sup> by Trustee Hughson and unanimously carried authorizing Mayor Cheney to sign the updates on the Board's behalf.  
 5. Memorial Day Parade Invitation – Mayor Cheney and Trustees Hemminger, Hughson and DeRuyter will be participating in the parade; Jill to inform the Legion.  
 6. NYS Grant Information – Received information from NYS regarding grant available. BDTC is planning another Main Street Grant Application; Ed Flynn (Grant Writer) is spearheading.

New Discussion:

1. Street Tree Inventory – Received offer from Cornell Student Weekend Arborist Team; after a brief discussion the Board indicated that they are not interested presently.
2. Casella's Tipping Fees – Increasing from \$32.89 per ton to \$33.22 effective 5/15/14.
3. Cell Tower Information – After discussion regarding a perpetual easement proposal received from Crown Castle, it was decided that the Village would retain the current arrangement.
4. Housing Grants available for elderly/low income homeowners – Two separate plans; from LaBella Associates - NYS Community Development Block Grant Program & Community Action in Self Help (CASH) – AHC (Affordable Housing Corporation) Home Improvement Program and HOPP Home Ownership Protection Program. The Board does not feel that the Grant Program is applicable to our Village but has no issue with publishing the CASH information in the Newsletter, on [www.phelpsny.com](http://www.phelpsny.com) and thru the Code Enforcement Office.
5. End of Year Meeting – Motion by Trustee Hughson, 2<sup>nd</sup> by Trustee Hemminger and unanimously carried waiving the Year End meeting and authorizing Mayor Cheney & Clerk/Treasurer Seifert to process any year end transfers/vouchers that may be needed.
6. Tax Warrant Motion – 2014-2015 Village Tax Warrant has not been received from Ontario County; will address this motion at the next meeting.
7. Organizational Meeting – The annual meeting will be held at the June 9<sup>th</sup> Board Meeting; Melissa to look into any committee/board vacancies and expirations per Mayor Cheney's request.
8. General Code Proposal – Recodification project and putting code online will cost \$13,615; Board definitely wants to move forward on this, Clerk's office will request an initial billing prior to the end of this budget year with remainder already budgeted for in the 2014-2015 fiscal year.

Mayor Cheney briefed the Board on the following:

- Per our discussion at the April Board Meeting the tax levy is up \$3,972 to \$438,859 a 0.913 increase.
- Donna Bennett has removed her application to NYS for a Charter School for at least the next year.

Old Discussion:

1. Status of easement with residents on Clifton Street.
2. Code Enforcement – Municipal agreement.
3. Change Resthaven law to no parking.
4. County Foreclosure Sale – of the 7 Village properties listed originally, 2 remain in the auction booklet, 55 Main and 6 Quarry. The County Clerk was requested to inform any prospective buyers that there is a good possibility of a large water bill on 55 Main; due to years of no access to our water meter.
5. Lions Club – Kitchen Naming; Jill contacted Janie, nothing back from PCC as of yet.

Transfers: Motion by Trustee DeBrock, 2<sup>nd</sup> by Trustee Hughson and unanimously carried to make the following transfers.

|           |            |             |
|-----------|------------|-------------|
| A1620.42  | A1620.4    | \$100.00    |
| A3120.1   | A3120.2    | \$3,701.00  |
| A3410.4   | A3410.2    | \$3,200.00  |
| A3410.422 | A3410.4    | \$25.00     |
| A5110.11  | A5110.4F   | \$1,195.00  |
| A5182.421 | A1990.4    | \$500.00    |
| F8340.4   | F1990.4    | \$1,100.00  |
| F8340.421 | F8340.4211 | \$300.00    |
| G8130.1   | G1990.4    | \$18,000.00 |
| G8130.421 | G8130.4    | \$1,000.00  |

Vouchers: Motion by Trustee DeBrock, 2<sup>nd</sup> by Trustee Hughson to pay the vouchers as presented and unanimously carried to pay the following vouchers.

|          |         |                       |                   |              |
|----------|---------|-----------------------|-------------------|--------------|
| Abstr#12 | General | Ck #'s: 13437 - 13481 | In the amount of: | \$ 50,795.48 |
| Abstr#12 | Water   | Ck #'s: 10753 - 10761 | In the amount of: | \$ 2,943.47  |
| Abstr#12 | Sewer   | Ck #'s: 11183 - 11198 | In the amount of: | \$ 4,827.46  |

Adjournment: 8:25 PM: Motion by Trustee DeBrock, 2<sup>nd</sup> by Trustee Hemminger to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert  
Clerk/Treasurer