

Present: Mayor: James Cheney
Trustee: Brian Hemminger Trustee: Greg DeRuyter

Absent: Trustee: Howard Hughson Trustee: Joe DeBrock

Also Present: DPW Superintendent: Ken McAllister; Clerk/Treasurer: Jill Seifert; Deputy Clerk/Treasurer: Melissa Westfall; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; Police Chief: John Storer & Fire Chief: Ron Nieskes.

Also Present: F. Lee Walters (Phelps American Legion); Leah Hamilton: Library Manager & Nichalos Westfall (Midlakes Government Class)

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:00 pm.

Mayor Cheney invited Lee Walters to address the Board. Lee is representing the American Legion regarding 6 Main Street; this was a rental property that was removed and is now a vacant lot, the Legion is requesting that the sewer unit fee be discontinued as this is not a buildable lot in the R-1-20 district, while it has sufficient frontage and depth to meet setbacks, the total square footage is just over half of what is required. The Village has always charged properties if the sewer was available to use. After a brief discussion; the Board indicated that if the property was joined with the Legion's main parcel, and since the Legion currently pays sewer on that parcel, the criteria would already be met. Lee believes that the Legion is interested in combining the properties and he will check into the status of this. Jill will draft a letter to Art Ruthven, per his request, outlining the Board discussion and decision. Lee thanked the Board and left the meeting at 7:08 p.m.

Leah Hamilton presented a rough estimate of the Village Meeting Room proposal. The proposal includes window shades, flooring, paint etc with additional options for a smart t.v., projector, new public chairs etc. Melissa will participate in the decision making process with regard to colors/décor. The Board requested that we look at the budget for the money prior to making an application to the Mary Preston Foundation for funding; regardless we will move forward on the project. Mayor Cheney requested that we get a quote from a professional painter. Village crew will demo the "stairs", the shelves and countertop and frame/drywall the storage area.

REPORTS:

Police: 1. October reports – No questions; briefly discussed Halloween mischief and hunting within the Village limits.
2. November schedule.

8 Banta Street:

1. Access Control – Received requested information regarding access limitation and reports from Doyle earlier today. Per Steve at Doyle; access cannot be limited but changes can be tracked by user name within a report. Board directed Jill to have a Login and password set up for PCC Executive Director Janie Burgess. Janie should make changes to the schedules, while requesting any access level or fob changes to be taken care of by Jill.
2. Game Room and Office Flooring quote – Denisi Flooring submitted a quote; two different options of carpet squares at \$8,000 - \$8,500. This money is in the budget but the Board requests additional quotes per our procurement policy.
3. Hallway cleaning and sealing quotes – The quotes are in Janie's hands; Jill to check back with her regarding these. There is a large discrepancy between the two, perhaps not comparable.

DPW: 1. October report: no questions. Ken reported that Pearl/Pleasant Street Project is complete except for the shoulder work, waiting on the equipment to be returned to the Town of Phelps so that we may borrow; pleased with the pavement, the water is running off it as planned. Prepping equipment for the winter season. Gene will be on vacation November 17th thru November 30th.

Wastewater: 1. October report: no questions. Bar screen cleaner is up and running automatically, immersible pump received and installed, additional repairs continue. Ken indicated that the Plant will be working better shortly but not complete by any means. South Newark Street lift station has been repaired. Tiger Hill lift station in worse shape; received a rough estimate of \$5,000 from Blair Supply for materials. Adam indicated that the lift stations are due for an annual inspection by Flygt; he and Ken will discuss further per Mayor Cheney's request.

Water: 1. October report: no questions.

Crooked Bridge Park:

1. Nothing to report.

Redfield Park: 1. Closed for the winter season November 3rd; Ken to begin disassembly of the heating/water system next week.

Code Enfmt: 1. October reports: no questions. Jim indicated that the last lot on the west side of Church Street, is being built on.

- Fire Department:
1. October report: no questions. Ron indicated that he attended and spoke at a County meeting on November 3rd, the County is moving forward with their plan to utilize the Mary Street Water Tower property to increase radio coverage for the Village, Clifton Springs and into Wayne County. They will be accessing grant monies for the project. Mayor Cheney requested that Jill contact Carla Jordan, Ontario County Planning Department, and request that the county attorney write an agreement/lease regarding the Mary Street Water Tower property to include stipulations such as no fees, terms etc; this will protect the Village and the County going forward. In addition, Ron reported that the multi-departmental grant for the purchase air packs has stalled; this is very disappointing because they were at a point where it was almost a done deal. Air packs will now have to be purchased 2-3 at a time like we are currently handling turn out gear.
 2. Volunteer Application – Motion by Trustee Hemminger, 2nd by Trustee DeRuyter and unanimously carried accepting Scott Brothertons’ volunteer application per the Fire Departments’ recommendation.

- YP&R Comm:
1. Harvest Festival – well attended even though the weather did not cooperate. Halloween – Attendance down. The Board thanks Mary dePorter for organizing these events. Hometown Christmas event scheduled for Saturday, December 6th.

- Treasurer Rpt:
1. October report: no questions; Jill briefly explained upcoming budget changes that will be needed.

- Minutes:
1. Minutes of the October 13, 2014 Regular meeting – Motion by Trustee Hemminger, 2nd by Trustee DeRuyter, and unanimously carried by the members present, to accept the minutes as presented.
 2. Minutes of the October 20, 2014 Zoning Board of Appeals – For information only.
 3. Minutes of the October 27, 2014 Planning Board meeting – For information only.

- Correspondence:
1. Time Warner Cable – 10/15/14 & 11/05/14 - Station & technical changes.
 2. Phelps Community Historical Society News – November, 2014.
 3. Cooperative Electric Bid – received information from WFL BOCES; contracts to follow shortly.
 4. NYS DOT – received letter in response to Tom Mitchell’s (September minutes) request for inquiry into the possibility of a crosswalk from PCC to the Old Mill Hot Dog Stand property. A study will be initiated with a determination forthcoming.

- New Discussion:
1. 2014/2015 Delinquent taxes to county –
RESOLUTION #14 – 2014/2015 Delinquent Taxes to be sent to Ontario County Treasurer
 Motion offered by Trustee DeRuyter, 2nd by Trustee Hemminger:
WHEREAS, that the Board of Trustees of the Village of Phelps hereby request that the County Treasurer of the County of Ontario collect the 2013/2014 delinquent Village Taxes of said Village as provided by Chapter 619 of the law of 1977, adopted by the Board of Supervisors, and be it further,
RESOLVED, that the Village Treasurer is hereby directed to transmit to the Ontario County Treasurer a certified copy of the Resolution together with the list of delinquent accounts to the Ontario County Treasurer.

	<u>Ave</u>	<u>Nav</u>
Jim Cheney	XX	
Howard Hughson	absent	
Joe DeBrock	absent	
Brian Hemminger	XX	
Greg DeRuyter	XX	

Motion carried.

- Old Discussion:
1. Status of easement with residents on Clifton Street.
 2. Code Enforcement – Municipal agreement.
 3. Change Resthaven law to no parking – Greg to schedule a meeting with Brian, himself and Chief Storer.
 4. Lions Club- Kitchen naming.

Transfers: Motion by Trustee DeRuyter, 2nd by Trustee Hemminger and unanimously carried to make the following transfer.

To:	From:	Amount:
F8340.2	F8340.4	\$20,000.00

Vouchers: Motion by Trustee DeRuyter, 2nd by Trustee Hemminger to pay the vouchers as presented and unanimously carried to pay the following vouchers.

Abstr#5-1	General	Ck # 13715 voided; repl by Ck# 13753.	Net change in the amount of:	\$ -283.35
Abstr#5-1	Water	Ck # 10804 voided; repl by Ck # 10814.	Net change in the amount of:	\$.09
Abstr#5-1	Sewer	Ck # 11297 issued; Ck # 11280 voided; repl by Ck # 11298.	Net change in the amount of:	\$ 1,875.00

Abstr#6	General	Ck #'s: 13754 - 13801	In the amount of:	\$ 92,098.42
Abstr#6	Water	Ck #'s: 10815 – 10822	In the amount of:	\$ 1,573.87
Abstr#6	Sewer	Ck #'s: 11299 – 11318	In the amount of:	\$ 23,630.69

Adjournment: 8:50 PM: Motion by Trustee Hemminger, 2nd by Trustee DeRuyter to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
 Clerk/Treasurer