October 12, 2015 Regular Monthly Meeting held at the Village Hall, 8 Banta Street, Phelps, NY

Present: Mayor: James Cheney
Trustee: Brian Hemminger
Trustee: Joe DeBrock
Trustee: Greg DeRuyter
Trustee: Howard Hughson

Also present: Clerk/Treasurer: Jill Seifert; DPW Superintendent: Ken McAllister, Deputy Clerk/Treasurer: Melissa Westfall; WWTP Operator: Adam Lotyczewski; Code Enforcement Officer: Jim Murphy; Police Chief: John Storer & Fire Chief: Ron Nieskes.

Public: Sarah Hamilton - Phelps BDTC

Mayor Cheney opened the meeting with the pledge of allegiance to the flag at 7:02 pm.

Mayor Cheney invited Sarah to address the Board. Sarah introduced herself to the Board and discussed a marketing opportunity that she and Jim have had presented to them and the BDTC. CGI Communications, based in Rochester, does light pole banners and web-based videos for municipalities; they focus on small towns & businesses by allowing the videos produced to be attached to our website. There does not have to be any cost to the Village or BDTC; the Village simply provides a mailing list & letter to them introducing the idea to area businesses. On the phelpsny website a link brings you to a new "page" showing the advertising of the local businesses, including a view of the outside of the business and a Google 360 view of the inside for $199.00. This opportunity is open to anyone in the BDTC marketing group. The Village itself maybe interested in using this program to show the empty rooms available to rent to tenants and the "event" spaces within the building. Sarah has talked to PCC and the Library and they are interested in showcasing their services also. With regard to the banners; they sell sponsorships to the businesses and at the bottom of the banners these businesses are mentioned. The Board as a whole is not interested in the banners; have discussed previously and find the idea rather tacky. Trustee DeRuyter requested data showing the success of this program in communities such as ours, Sarah to provide. The Board has no objection to Sarah and the BDTC continuing to pursue this idea.

REPORTS:

Police:
1. September reports – No questions. Briefly discussed the order of protection issued to the Village Clerks' office and Melissa specifically; following an issue with a repetitively, irate and belligerent resident. The Community Center Staff and Board are also aware of the order.
2. October schedule.

8 Banta Street:
1. Sloth Electric's proposal for an additional camera at the North end of the building. – Janie is requesting this additional camera to hopefully combat youth loitering, smoking and drug use. Greg will contact Sloth on the Village's behalf; has ideas to decrease the cost listed on the proposal.
2. Library – Leah has asked to repurpose a wooden door that is currently being stored in the basement; it will become a sliding door to close off the "employee break area" from the rest of the library. The Board has no objection to this.
3. BDTC is considering bringing a national musical act to Sauerkraut Weekend; they would like to have the concert held in the green space behind the building. PCC's Board has already authorized alcohol on the premises if the Village Board is on board; the Village Board has no objection to the planning process continuing.
4. Mayor Cheney indicated that there is a New Years Eve celebration being planned for this year; fireworks would be moved up to 9 pm from 10 pm.

DPW:
1. September report: no questions. Banta Street; short side services are done, will begin working on long side services this week. Planning on having a small mill/paver come in and repair the street to winter over; will address Chestnut Street at the same time. Banta Street rebuild will be in the spring or next budget year.
2. Personnel Update – Mayor Cheney indicated that Rich DeWolf has accepted the Village's offer of full time employment as a laborer. We have received the WWTP Licensed Operator canvas response from Ontario County; unfortunately of the five applicable people on the list we only generated interest from two applicants. Due to the fact that there are fewer than 3 people listed, we do not have to appoint from said list. A decision needs to be made whether we are going to canvas again and allow Trainees to respond; Ken & Jim will discuss further.

Wastewater:
1. September report: no questions. Adam indicated he is expecting a NYS DEC inspection tomorrow; Tuesday, October 13th. Sludge hauling will start next week.

Water:
1. September report: no questions. Banta Street discussed previously.

Redfield Park:
1. The bathrooms remain open and the park is being used. The Board requested it be closed for the season prior to Halloween to prevent vandalism; Ken indicated that the closing process is much simpler and that will not be an issue.

Crooked Bridge Park:
1. Garden Update – Jim brought the Board up to date regarding his conversations with Cornerstone; they are planning on starting within the next couple of weeks. Ken will address the trees that need to be removed prior to them commencing the project. Greg will contact Jim Ballerstein regarding his willingness to coordinate the committee that will deal with the

annual plantings etc. Jim to provide Ken with information to retrieve the grist mill stone from Canada; Joe will get Jim "broker" information in order to make the bordering crossing more efficient.

Code Enfmt: 1. September reports: no questions. "Larry's Restaurant" has stalled; NYS DEC contacted Jim, Larry has not fulfilled his soil testing requirements.

Fire Department:

1. September report – No questions. Ronnie reports that the fire department will be hosting a "Flash over" simulator on Saturday & Sunday, November 7 & 8. Three sessions are being offered each day; departments in the surrounding counties have been invited. This is an important training tool for the interior fire fighter; flash overs are a leading cause of fire fighter fatalities. The Board is invited to attend the presentation part of the training.

YP&R Comm: 1. Mary dePorter needs to update her resignation from her YPR position; she is not leaving PCC's employment until Friday, November 13th so she will continue with YPR until the same date. She will work on the Harvest Festival, Halloween and on getting the Hometown Christmas/Tree Lighting organized before she leaves. The Board will accept the updated resignation at the November 9th meeting.

Treasurer Rpt: 1. September report: no questions. Mayor Cheney commented on the Transfer Station Income line; seems short, Jill indicated a large deposit in October, timing issue.

Minutes:

1. Minutes of the September 14, 2015 Regular meeting – Motion by Trustee Hemminger, 2nd by Trustee Hughson, and carried accepting the minutes as presented, with Trustee DeRuyter abstaining.
2. Minutes of the September 21, 2015 Zoning Board of Appeals Meeting – For information only.
3. Minutes of the September 23, 2015 Historic District Commission – For information only.
4. Minutes of the October 5, 2015 Planning Board Meeting – For information only.

Correspondence:

1. Time Warner Cable – 09/16/15 & 10/07/15 - Station & technical changes.
2. DOT Statewide GIS Public Roads Network Project – For information only.
3. Ontario Pathways – Fall 2015 edition.

Old Discussion:

1. Crown Castle / Village Lease – Jim, Brian and Jill met with Jeff Graff on 10/7; have received revised Second Amendment to the Crown Castle lease; believe we are all on the same page now, just awaiting revised survey to insert dimensions into Section 1 and attach the survey as an exhibit. Motion by Trustee DeRuyter, 2nd by Trustee DeBrock and carried authorizing Mayor Cheney to sign the Second Amendment to Lease between the Village of Phelps and Crown Atlantic Company; pending Trustee Hemminger's approval of an anticipated survey (Exhibit B) and corresponding wording in Section 1.
2. Crosswalk at PCC/Old Mill – Ken will contact Greg Trost.
3. Parking Code – Ken & John.
4. BDTC Room Rental – in Mayor Cheney's hands.

Transfers: None. New Discussion: None.

Vouchers: Motion by Trustee DeBrock, 2nd by Trustee Hemminger and carried by the members present to pay the following vouchers as presented.

Abstr#04-1	General	Ck #: 14268 void; repl. online 2752374 & 2752399	In the amount of:	$ <418.86>
Abstr#04-1	Water	Ck #: 10934 void; repl. online 2752377	In the amount of:	$ 0.00
Abstr#04-1	Sewer	Ck #: 11489 void; repl. Online 2752379	In the amount of:	$ 0.00

Abstr#05	General	Ck #'s: 14312 - 14361	In the amount of:	$ 26,230.19
Abstr#05	Water	Ck #'s: 10944 – 10950	In the amount of:	$ 4,858.13
Abstr#05	Sewer	Ck #'s: 11504 –11517	In the amount of:	$ 3,389.94

Adjournment: 8:545PM: Motion by Trustee DeBrock, 2nd by Trustee Hughson and carried by the members present to adjourn the meeting.

Respectfully submitted,

Jill K. Seifert
Clerk/Treasurer